

Visit our web site!
tmcdance.com



9954 York Road * Cockeysville, MD 21030
 Phone: 410.666.5710
 email: movecodance@verizon.net

Complete one form for each student registering.
 Before registering for classes, please be sure you understand
 The Moving Company Dance Center's policies detailed on the web site.

Student Information

Name	Age	Date of Birth	<input type="checkbox"/> Female <input type="checkbox"/> Male	
Address	City / State Zip	Academic School	Grade	
Please list all medical conditions including current medications. Also list any learning or other special considerations we should be aware of. If none, please write "none."				
Is the student: <input type="checkbox"/> Returning <input type="checkbox"/> New – If you are registering a new student, please specifically describe the student's previous dance training.				
How did you hear about The Moving Company Dance Center?				

Parent(s)/Guardian(s)

Name (s)	Relationship to student			
Email	Home Phone	Best # to call in case of emergency?		
<input type="checkbox"/> Check if address is same as student	Mom's Cell Phone	Dad's Cell Phone		
Address	City / State / Zip			

Person responsible for billing (if different from above)

Name	Email			
Address	City / State / Zip	Home Phone		

Emergency Contact Information – please list an individual who is not one of the parents above.

Name	Relationship	Phone 1	Phone 2
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Please register my child / me for the following class(es):

Class Name / Level	Day	Time	Hours per Week	For Office Use Only: Date Received _____ Data Entered <input type="checkbox"/> Check Copied <input type="checkbox"/> Confirmation Sent <input type="checkbox"/> Initials _____	

***I have read, understand and agree to the policies of The Moving Company Dance Center as detailed on the back of this paper.

Signature of Parent or Guardian / Person Responsible for Payment / Student if Adult _____ Date _____

Payment Information

Total Hours Registered _____	Payment Option <input type="checkbox"/> In full <input type="checkbox"/> Four installments <input type="checkbox"/> Ten installments <input type="checkbox"/> Two installments (Intro 1 & 2 classes only)
Total Annual / Session Tuition _____	
Amount of first payment due \$ _____	
Plus registration fee of \$25 per student (family) \$ _____	
Total amount due at registration \$ _____	
Payment Method <input type="checkbox"/> Cash <input type="checkbox"/> Check payable to MoveCo, LLC	<input type="checkbox"/> Credit Card Type: _____ Exp.Date: _____ Number _____ V-Code: _____

Thank you for enrolling in classes at The Moving Company Dance Center.

Please read The Moving Company Dance Center policies before you register for classes with us.

Enrollment Contract	Registration for classes is a contract with MoveCo,LLC. Tuition is based on the Center year and remains the same regardless of the number of weeks, holidays or closings. Enrollment is complete when both the \$25.00 registration fee and the first installment are made. By signing the registration form, parents/adult students acknowledge responsibility for all tuition payments for the enrolled student.
Withdrawal From Classes	Non-attendance <u>does not</u> constitute withdrawal from class. Eight weeks' <u>written</u> notice using the "Add/Drop" form is <u>required</u> if a dancer wishes to withdraw from a class. The responsible party is obligated for tuition due during that eight week period. The form is available on the web site or in the office.
Attendance	<p>★ Communication: All absences and/or tardiness should be communicated to the office prior to class. If a student misses consecutive classes without notification, the parents will be contacted to discuss continued enrollment.</p> <p>★ Tardiness: The first ten minutes of class are just as important as the rest of the class, as a proper warm-up and stretching is vital to a dancer's health. Dancers are required to be on time, properly dressed, and ready to begin class at the start time.</p> <p>★ Regular Attendance: Weekly attendance is required for all classes. Students who regularly miss classes fall behind. They miss skills, do not learn dance combinations, have a greater risk of injury, and lose confidence and interest. Irregular attendance is disruptive to both the teacher and the other students.</p> <p>★ Spring/Stage Rehearsal Attendance: Attendance is extremely important for the dancers in the months prior to the concert. We want your children to shine the day of their performance. The confidence they will have by knowing their dance perfectly is the only way that will happen. Missing more than two classes between March 1st and the concert subjects the dancer to committing to additional rehearsals or removal from the performance. ALL classes from March through stage rehearsals at Goucher are MANDATORY.</p> <p>★ Performance Participation: Our teachers have the right to limit a student's participation in the concert due to poor attendance. An instructor's choreography represents their work and the work of an entire class. It is unfair to ask us to include your child in a piece of work when he or she is inadequately prepared because of irregular attendance.</p>
Class Attire	<p>Dancers are asked to wear the following:</p> <p>Ballet & Intro to Dance <u>Females:</u> pink tights, ballet shoes with pink elastics, black leotard <u>Males:</u> tee shirts, comfortable slacks or shorts, black ballet shoes</p> <p>Modern Solid colored leotard, footless tights or leggings with bare feet</p> <p>Jazz Solid colored leotard with tights or black jazz pants and jazz shoes. Jazz sneakers only at the Jazz 5 level.</p> <p>Tap Solid color leotard with tights and black tap shoes (no heels).</p> <p>Hip Hop "Non-marking" soled shoes</p> <p>Others Dress according to instructor's request</p>
Hair	Females: for ballet classes hair must be worn in a bun; for other classes hair must be pulled back neatly in a pony tail or in a bun
Inclement Weather Policy	<p>★ Morning Classes: All classes that begin before noon will be canceled if the Baltimore County Public School System is closed or delayed due to inclement weather.</p> <p>★ Afternoon Classes: All classes that begin after 12:00 noon will be evaluated depending on current driving conditions regardless of whether or not the BCPS is closed or delayed due to inclement weather. A message will be placed on the website and on the telephone voicemail regarding the status of these classes.</p> <p>★ Saturday Classes: If a weekend system occurs, classes will be evaluated depending on current driving conditions. A message will be placed on the website and the telephone voicemail regarding the status of these classes.</p> <p>★ Classes in Session: If inclement weather starts while we are in session, we will continue to have classes unless we call you. We will always stay with all children until they have been collected. Call 410-666-5710 for a message if you are uncertain.</p>
Web Site	We will post the calendar, the class schedule, forms, information, and all announcements on our web site – tmcdance.com .
Payment	<p>★ Family Discount: Student with the most hours pays full price; additional family members receive a 5% discount. Families pay only one registration fee.</p> <p>★ Financing: Families who prefer not pay the full tuition at the time of enrollment may choose to pay in 4 or 10 (if taking 3 or more classes per week) installments. Payments are due by the 15th of the month. We do not usually send a monthly bill.</p> <p>★ Late Payments: Payments on account received more than TEN DAYS after the due date are late. Such accounts will be charged a 5% late fee.</p> <p>★ Returned Checks: A \$25.00 charge will be assessed on all checks returned by the bank.</p> <p>★ Overdue Accounts: We do not want to have to tell dancers that they cannot take classes because their parents have not paid their tuition. If you are unable to pay the tuition as you expected when enrolling, call us to work out a plan.</p>
Placement	Placement recommendations are made by teachers at the end of each year; new students should contact the Center to arrange for a placement session. We feel strongly that placing students in a level that matches their capabilities will enable them to reach their full potential and reduce injuries.
Illness / Injury	Dance is a physical activity and there is a possibility of injury in participating in dance classes, rehearsals, performances or related activities. Upon signing the enrollment form, parents or adult dancers agree not to hold the Moving Company Dance Center or any faculty member, employee or guest teacher liable for any injury sustained or illness contracted while their child or they are a student of The Moving Company Dance Center.
Concert	The Spring Concert will be Saturday, June 9 th and Sunday, June 10 th 2012. To accommodate all classes, we anticipate running three different shows. If a student enrolls in more than one class, it is likely that student will perform in more than one show. If a dancer cannot perform on a particular day or will not be in the concert at all, please let us know in writing as early as possible. Last minute withdrawals are very difficult for teachers and other students to work through. Tickets for the concert will go on sale on Sunday April 29 th , 2012. Seating is reserved and the price is \$15.00 per ticket. Children aged 4 and below do not need a ticket if they sit on a parent's lap. Your account must be up to date in order to purchase concert tickets.
Costumes [For Intro 3 and above]	Costumes for the June concert must be purchased for every class in which a child is enrolled. Though we try to minimize the cost, the price is generally between \$45 and \$70 per costume. A costume deposit of \$40 per enrolled class is due November 15, 2011. Costumes will be purchased in early January 2012. If a dancer will not be in the concert, you <u>must</u> notify us in writing (preferably by email to movecodance@verizon.net) by the end of December 2011. The remaining balance will be due March 15, 2012. Statements indicating balances due will be mailed or emailed. If you decide that your child will not perform in the concert after costumes have been ordered, you will be obligated to purchase the costume. We will begin handing out costumes as they arrive in April. Students will not be permitted to take home their costumes until they have been paid in full.